

## VIRGINIA (Ginger) DVORAK SMITH

### Rivers ♦ McNamara, PLLC

1209 West Fifth Street, Suite 200

Austin, Texas 78703

(512) 439-7000

[gsmith@riversmcnamara.com](mailto:gsmith@riversmcnamara.com)

---

- Paralegal/Legal Assistant, 1981 to present  
Supervising attorney, Richel Rivers
- Served in the Travis County District Clerk's Office for 7 ½ years, 1974-1981,  
including 5 years as Clerk to District Judges David McAngus and Jerry Dellana, and 2½ years  
as head of the civil process division
- Board Certified Paralegal, Civil Trial Law, 1994  
Board Certified Paralegal, Family Law, 1994  
Texas Board of Legal Specialization
- State Bar of Texas, Paralegal Division member (1981-present)  
District 4 Membership Chair (1986-87)  
District 4 CLE Chair (multiple years)  
Legal Assistant University (LAU) Planning Committee member (multiple years)  
Texas Advanced Paralegal Seminar (TAPS) Planning Committee member (multiple years)
- Capital Area Paralegal Association member (1981-present)  
Served in various board positions including President, 1985 & 1986  
Legal Assistant of the Year, 1996
- Austin Community College Paralegal Studies Program, Planning Committee Member (1986)
- Texas Court Reporter Certification Board (lay member 1989-1995)
- Frequent guest speaker at various legal assistant seminars sponsored by the Paralegal Division  
of the State Bar, the Capital Area Paralegal Association, and the University of Texas Legal  
Assistant Program
- Worked over many years as volunteer for several professional and charitable organizations,  
including Volunteer Legal Services Evening Clinic, Chilimpiad (including service as Senior  
Chari of the non-profit event serving various mainly youth-oriented charities), Adopt-a-School  
mentor, American Heart Association fundraiser, Adopt-a-Shore Program clean up events, and  
most recently with Meals on Wheels delivering food to elderly and homebound people in our  
community